

2006 WorkFirst Local Comprehensive Evaluation (CE) Plan
Yakima/Kittitas Local Planning Area Plan

Local CE Plan Signatures and Regional Support:

DSHS

Ellensburg CSO & Yakima CSO

Donald Swart Date 4/25/06

Wapato CSO

Stephane Murphy Date 4/25/06

Sunnyside CSO

Ken Saubey Date 4/25/06

Division of Child Support

Patricia J. Gaudette Date 4/25/06

ESD

Yakima/Ellensburg/Sunnyside WorkSource & Toppenish WorkSource Affiliate

Dora Huesgen for Larry Sanchez Date 04/26/06

Community and Technical College

John Nelson Date 26 Apr 06

Community Jobs

Kathy L Thomas Date 4-26-06

Developing your local Comprehensive Evaluation (CE) Plan

Development of the plan

The Yakima-Kittitas LPA has been meeting weekly since early March to plan redesign activity, including the Comprehensive Evaluation. Partners attending regularly include managers and program staff from: CSO's, ESD, DCS, WDC, CJ providers, YVCC, Worksource, and the Yakama Nation.

Additionally local office partners have been meeting weekly to address service delivery items that may differ from site to site. It should be noted that our LPA has completed integration into the four Worksource Centers including Yakima Valley Community College providing appraisals and assessments and Soft skills classes at Worksource for over a year.

The Yakima-Kittitas Comprehensive Evaluation plan outlines elements common to each of the four CSO delivery areas, (Sunnyside, Wapato, Yakima, and Ellensburg) and addendums that outline processes and/or schedules addressing each CSO's caseload size and client demographics.

The Yakima-Kittitas LPA intends to continue weekly meetings to assure that plan adjustments are timely and made with input from all partners.

Fully describe your local CE process by answering the following list of questions based on the CE Standards. You may want to include a flow chart of your local process.

1. Please list the local DSHS, ESD and CTC agency partners that will be participating in the CE process in your local area (i.e. specific CSO(s), WorkSource site(s) and CTC(s)).
 - DSHS
 - ESA
 - Ellensburg CSO
 - Yakima CSO
 - Wapato CSO
 - Sunnyside CSO
 - Yakima DCS
 - ESD
 - WorkSource Yakima
 - WorkSource Ellensburg
 - WorkSource Sunnyside
 - WorkSource Toppenish Affiliate
 - CTC

- *If CJ contractors or other community partners are participants please list and explain their roles.*

CSOs

Community Jobs Contractors are currently co-located at the CSO (Yakima and Wapato) and also at the Ellensburg, Yakima, Toppenish, and Sunnyside WorkSource Centers. Having a presence at these locations provides the opportunity for the CJ case managers to assist in the engagement and parent /partner case staffing when appropriate. At a minimum, a CJ case manager will participate in the CE process when a CJ referral has been recommended. When there is a consideration of a re-referral to Community Jobs, it will be a requirement that the CJ Contractor who last served that parent be involved in the decision making process to ensure the referral is appropriate and in the best interest of the parent and the program.

DCS

The Dept. of Social and Health Services, Division of Child Support (DCS) collects child support for children receiving public assistance and for those who have a parent or parents out of the home. Parents and caretakers can ask DCS for help collecting child support and enforcing medical coverage. If a parent does not have a court order for child support, DCS uses a process (allowed by law) that creates an administrative order. Then DCS acts to collect child support and disburse the funds collected. DCS can help families get a child support order for children, establish paternity, collect current and back child support, enforce medical support, modify a child support order and works with other states to collect support on behalf of the family.

- *If a CTC is not located in an area, how will the college ensure that the educational interview and CASAS appraisal is provided?*

2. Describe how child care and needed support services will be handled at the time of application (Positive Prevention Services) to help ensure that parents can participate in the CE process without delay.

Taking a up-front educational approach, at the application interview all parents are advised about child care services and support services that they may want to access for the CE process.

To be reviewed with all applicants and participants:

1. Unemployment Insurance (UI)
2. Child Support
3. Labor and Industries
4. Food Assistance
5. Medical
6. Earned Income Tax Credit (EITC)
7. Telephone Assistance
8. Clothing
9. Food Banks
10. Diversion Cash Assistance (DCA)
11. Weatherization

- 12. Energy Assistance
- 13. Housing Assistance
- 14. Child Care
- 15. Retention Services

Childcare Referral Process for TANF Applicants

- A. Parent(s) comes into the CSO to apply for TANF and eligibility is determined
 - B. If parent is authorized for TANF and needs childcare, the WPS completes an electronic referral which is sent to the "callr2" e-mail drop for the Call Center.
 - a. If the parent utilizes an unlicensed childcare provider, the WPS provides the parent with an unlicensed childcare provider packet (provided by the Call Center) and writes the parents client identification number on all forms to be returned
 - b. The WPS/SW will document under childcare notes in eJAS "CE Electronic RFB sent, unlicensed provider packet given (if applicable).
 - C. The childcare FSS will approve *and* authorize childcare if the provider is licensed and after verifying the provider information
 - D. The childcare FSS will approve childcare if the provider is unlicensed and will wait for the parent to initiate contact.
 - a. When the parents calls, the childcare FSS will explain the unlicensed childcare provider paperwork
 - b. When all information is returned and the potential provider passes all required "checks," the childcare FSS will authorize childcare
 - c. When a childcare provider is not initially specified in the CE childcare referral, the childcare FSS will approve childcare and send a request for information letter to the client for provider information.
 - d. Failure to respond within the specified timeframes, will result in the childcare FSS sending a 10-day termination notice for nor provider information.
3. Describe where each of the CE elements -- listed above and in the standards -- will be conducted (e.g. CSO, WorkSource, college, other).
- *If your local community has multiple CSOs, CTCs or WorkSource/ ESD offices, explain how and where the CE elements will be offered and how the CE process will be coordinated.*
- A. Foundation will be conducted at each individual CSO on the day of TANF approval.

Parents will be referred to Yakima WorkSource, Ellensburg WorkSource, Sunnyside WorkSource and Toppenish WorkSource Affiliate to complete the Work Skills Assessment using the CE component. Specific days and times will be available. Assessments will be done as a group activity and one on one.
 - B. Education conducted at each of the local WorkSource/CSO sites by YVCC.

C. Work Skills will be conducted at each of the local WorkSource sites.

The Work Skill Assessment portion of the Comprehensive Evaluation is conducted by an Employment Security WorkSource Specialist. The Work Skill Assessment includes assessment of work skills, values and interests.

D. Employment Plan will be conducted at each of the local WorkSource sites.

The Work Skill Assessment and local labor market information are used to create the Employment Plan in CATS. Staff will help a parent identify short-and long term employment goals. Most of the information from the Employment Plan is imported to the Comprehensive Evaluation in eJAS.

E. Plan Review and IRP Development will be conducted at each of the local CSO sites.

Using information gathered by ESD and the associated college along with the parent's input, ESD will create a recommendation on the Comprehensive Evaluation for the parent.

Parents will meet one on one with ESD WorkFirst counselors to discuss Work Skills Assessment and review how they, along with education and work history tie into the labor market.

LEP Pathway will be referred specifically to each WorkSource in Yakima, Sunnyside, Toppenish, and Ellensburg according to the requirements specified under the LEP Contract. CT CHOICES assessment tool will be used.

4. Describe how each element of the CE will be conducted (e.g. individual interview, group process, group or individual testing etc.)

- *List primary assessment tools (and any additional tools) that will be used by each of the partners. CSD staff will use the CE Foundation evaluation and Social Service Assessment in eJAS – these do not need to be listed. ESD should document the Work Skills Assessment tool they will use and any secondary assessment tools. The CTCs do not need to list the CASAS Appraisal since it is required. However, CTCs should list other assessment tools such as ASSET, COMPAS, Work Readiness Credential, WorkKeys, etc. and explain when they would use these assessment tools.*

A. Foundation will be conducted by individual interviews on the day of TANF approval.

B. Education conducted in groups and with individuals by YVCC.

YVCC will be responsible for providing the CASAS appraisal and assessment at each designated locations within Yakima and Kittitas Counties one day per week. The appraisal and assessments will be administered by a YVCC employee trained to administer CASAS at designated times and will include no more than 20 parents per session.

Once the CASAS has been completed, a YVCC employee will interpret the results and meet with the parent to make recommendations for an

appropriate pathway. This information will be communicated in writing to the parent as well as the case manager. YVCC staff will also document the results in EJAS.

YVCC will provide the opportunities for parents to complete the educational evaluation and meeting within 10 working days of a referral from WorkSource

C. Work Skills will be conducted in groups and with individuals by WorkSource staff using CT CHOICES to assess interest, work values and job skills. Career Info-Net (go2worksource.com) will be used to review the labor market.

D. Employment Plan will be conducted individually at each of the local WorkSource sites.

ESD Recommendations

When making recommendations, ESD counselors will consider:

- Parent participation
- Earnings potential & employment options
- Local employers needing job skills
- Highest paying entry level jobs available
- Training/skills enhancement via WE, CJ, or OJT,
- Limitations due to prior circumstances

Employment Security staff will remember to Document, Document, Document their recommendations!

E. Plan Review and IRP Development will be conducted individually with the parent(s) and Case Manager.

5. Describe how your local CE process will meet the completion time frame standards (an average of 10 work days to complete CE and no more than 30 calendar days from TANF application to participation in a pathway activity).

- *Include when or how often each element of the CE will be conducted to ensure that adequate evaluation opportunities are available to meet parents' needs and the program standards.*

CSO staff will use the current CE code as the referral mechanism for CE. The CE code will be set for 10 days. The participant will be given the name of the intake staff and directed to the reception desk at WorkSource. Reception will log them in at that point. The college representative will be stationed offsite at the WorkSource Center to conduct the college's portion of the CE process.

- *Explain how the social service assessment, when required, will be completed within the above timeframe.*

As soon as the Foundation identifies a Social Service, the parent is referred to Social Services for an assessment and planning. The parent is seen immediately by a social worker and the assessment initiated. If Family Violence is the issue, the parent is immediately referred to the Family Violence advocate by the Social Worker. If the assessment cannot be completed on the same day,

the parent is asked to come in the next day for completion. If transportation is needed, this is arranged before the client leaves the office.

- *When program criteria for emergent issues indicate the parent needs to be “temporarily deferred” from completion of the CE, describe how your area will insure that parents are re-involved in CE as soon as possible.*

Once it is ascertained that the parent has resolved the issues causing the deferral, the parent is referred back to the WFPS for continuation through the process.

6. Does your local area intend to include “enhancements” to the CE process beyond the required minimum standards (i.e. Family Literacy, soft skills, Dependable Strengths)? If yes, please describe your plans.

YVCC will continue to offer a variety of opportunities for parents to increase the necessary skills for employment. These offerings could include but are not limited to soft skills, customer service, adult basic education, English as a second language and career exploration. The CJST’s in HW/HD areas could include allied health, nursing, chemical dependency, business and automotive technology.

See Addendum on Educational Pathway or Essential Skill Pathway, seasonal bundling of services. Dependable Strengths, Changing Patterns, and other training will be offered when available.

7. Describe how line staff will communicate and coordinate during the CE process.
- *Explain how line staff will resolve issues when there are differing partner views on the most appropriate pathway for a parent*

The results of the Comprehensive Evaluation and the recommendation will be discussed with the parent before the IRP is developed. The WFPS may also be included in or consulted about the final recommendation. Where there may be a question about what might be the next appropriate activity a case staffing would be scheduled. The case staffing should include the parent if at all possible.

8. How will your local partnership pro-actively address challenges during CE start-up and on-going phases?

LPA will meet weekly to review progress of CE completion among parents and to ensure we are meeting time frames.

Considerations for Local CE Implementation:

- *What do your local community resources for transportation and child care availability look like?*

Job Access Reverse Commute Funds will continue to be available in Yakima County to provide temporary assistance to TANF Parents who need to get to training, appointments, job interviews and work. This service will expedite the parent’s ability to participate while they work out longer term solutions to their transportation barriers.

Beginning July 1, 2006 available funding will be approximately 30% less than was available in the current year. This will require partners to closely examine alternatives for parents and work diligently to explore solutions such as ride

share with other participants as appropriate. The LPA partners will actively participate in on-going discussions and work groups with transportation providers and local Coordinated Transportation efforts to ensure that the needs of TANF parents and other low income job seekers are addressed.

Efforts that are currently underway include discussions with the Yakama Nation to explore the blending of funds for TANF parents on the Reservation.

❑ Ellensburg CSO Transportation Issues:

Kittitas County does not have public transportation available to our parents. The JARC program is administered by Hope Source here in the valley. The program has set funds and services are offered to parents on a limited basis. In the past we have had the need to pay for taxi service through our Support service program to enable parents to meet their obligations. Support services are limited and this could cause a barrier to the CE process.

- *If you do not have a local community or technical college, what other local partner will be involved in providing the educational evaluations as part of the CE?*

N/A

- *If you do not have a local WorkSource, where will you offer the CE?*

See local plan for each CSO

- *How will you incorporate “parent involvement” in decision-making and preparing parent options?*

All partners staff attended the Cal Crow training on April 4, 2006. Partners will continue use the information and new skills learned in this training on a daily basis with all WF parents and families. The intent of the LPA is to have the parent(s) involved in all phases of the CE process.

- *How will you ensure consistency and objectivity when providing the CE?*

The plan will begin and continue with full LPA involvement, regular discussions, and no opinion ignored to ensure consistency and objectivity.

- *What kinds of specific supports would help your partnership successfully implement the CE, examples technical assistance, information, training, funding and/or other resources?*

Crucial Conversations training as well as other training subjects will be continuously available for all staff.

Local CE Training and Education Opportunities:

YVCC will include packaged educational opportunities for parents when appropriate. One of the options that has been discussed is to have the following model available from mid October – March when the employment in agriculture areas is not available. These will be daily activities with multiple pathways depending on CASAS placement. Refer to diagram and flow charts.

Local CE Performance and Accountability:

Sub 2 members will use GMAP as the measurement system to closely monitor all WorkFirst program performance. Each of the Yakima/Kittitas LPA partners will continue to work closely together to meet the WorkFirst performance measures. Each of the four CSO's will be monitored closely as well as all partners to achieve consistency as well as objectivity throughout the Yakima/Kittitas LPA area.

The proposed measures below will be monitored on the local level:

1. How many people are moving through the CE?
2. How long did it take them?
3. Where did they go? Which pathways were they engaged in?

Sunnyside Comprehensive Evaluation (CE) Partners Plan

Foundation

The foundation will be completed by the WPS staff at the time of the initial appointment.

The foundation CE element is DSHS' responsibility. For the Sunnyside CSO, this portion of the CE will be conducted at the Sunnyside CSO. It will be the WPS' responsibility to complete this foundation and will be completed after the initial financial intake appointment. When unable to complete this foundation element on the same day (e.g., phone interview) the FSS will schedule an appointment for the WPS for completion. Coordination will be via our FSS and WPS via outlook.

Referral for CE

All parents including the LEP Pathway parents will be referred from the CSO to Yakima Valley Community College and Worksource for a comprehensive employability evaluation (except the small number of parents with urgent issues). The referral process will not include Minor Parents, Child Only Caseload except parents. Once the eligibility is determined, the parent will be immediately referred to WPS to initiate CE process. CE will include the following:

- An orientation
- The CASAS test
- The "Choices" Workshop
- An IRP with a fulltime component(s).

CSO staff will use the current CE code as the referral mechanism for CE. The CE code will be set for 10 days. The participant will be given the name of the intake staff and directed to the reception desk at Worksource. Reception will log them in at that point. The college representative will be stationed offsite at the Sunnyside Worksource Center to conduct the college's portion of the CE process.

College Process:

The college will conduct the CASAS assessment and document the results in E-Jas. The CASAS is a standardized test to measure math and reading skills.

The test will be scored right after the test is taken and shared with the participant. An advisor will give each interested participant information and feedback on the opportunities available for basic education, CJST and Vocational Education.

ESD Process According to Region 2 Plan

The Employment plan will be completed at WorkSource by ESD staff. CASAS results need to be available for completion of this element. This is usually completed directly after the Work Skills.

Evaluation Results and Recommendations

The results of the evaluation and the recommendation will be discussed with the participant before the IRP is developed. The WFPS may also be included in or consulted about the final recommendation. Where there may be a question about what might be the next appropriate activity a case staffing would be scheduled. The case staffing should include the parent if at all possible.

All of the information obtained during the Comprehensive Evaluation will be documented in the notes in E-Jas. The specific recommendation for services or mix of services will also be

documented in the notes. Once the recommendation has been made the WFPS will develop the IRP.

Ellensburg CSO

Foundation

The foundation will be completed by the WPS staff at the time of the initial appointment.

The foundation CE element is DSHS' responsibility. For the Ellensburg CSO this portion of the CE will be conducted in the Ellensburg CSO. It will be the WPS' responsibility to complete this foundation and will be completed after the initial financial intake appointment. When unable to complete this foundation element on the same day (e.g., phone interview) the FSS will schedule an appointment for the WPS for completion. Coordination will be via our FSS and WPS via outlook.

Education

CASAS testing (appraisal and assessment) will be administered at least once per week, days to be determined, either at the CSO or at the WorkSource site. ESD staff will identify CE participants to the YVCC instructor.

Work Skills

The Work Skills section of the CE will be completed at WorkSource, by ESD staff. The day and time to be determined. This element follows the above CASAS testing. ESD will use the CT Choices tool.

Employment Plan

The Employment plan will be completed at WorkSource by ESD staff. CASAS results need to be available for completion of this element. This is usually completed directly after the Work Skills.

Plan Review and IRP Development

The Plan Review and IRP Development will be completed at the CSO during a case staffing. The Case staffing will be scheduled by the WPS at the time of the foundation section of the CE. This plan will be determined using the information gathered from the CE process/elements and also relevant dialog via the parent, ESD counselor, possibly the CJ Case Manager and the WorkFirst Social Worker.

Yakima CSO

Foundation

Done at Yakima CSO by WPS staff at time of initial financial appointment.

The foundation CE element is DSHS' responsibility. For the Yakima CSO this portion of the CE will be conducted in the Yakima CSO. It will be the WPS' responsibility to complete this foundation and will be completed after initial financial intake appointment. When unable to complete this foundation element on the same day (e.g., phone interview) the WPS will schedule an appointment to complete. Coordination will be via our FSS' and WPS via email or face to face.

Education

CASAS testing (appraisal and assessment) administered once a week on Wednesday at WorkSource, 12:30, room 3.

ESD staff identify CE participants to YVCC instructor, who relays next day reporting instructions to parents at conclusion of testing.

Work Skills

Are completed at WorkSource, by ESD staff once a week, on Thursday. This element follows the above CASAS testing. ESD uses the CT Choices tool. The completion for this element of the CE is scheduled at 8:30a.m. in room 2.

Employment Plan

Are completed at WorkSource by ESD. CASAS results need to be available for completion of this element. This is usually done right after the Work Skills, same day....Thursday.

Plan Review and IRP Development

Completed weekly on Monday at WorkSource. Appointment time scheduled by ESD counselor. This plan will be determine by the information gathered from the CE process/elements and will also consider relevant dialog via the parent, ESD counselor and DSHS WorkFirst Program Specialist as all should be on hand.

Wapato CSO

Foundation

- To expedite the eligibility/CE process, Parents applications are processed by WFPS on the SAME DAY as they apply at the CSO. Positive Prevention strategies are reviewed and approved if eligible. Child care and support services information will be shared to access for the CE process.
- The Foundation is rapidly completed by the WFPS when the parent is determined presumptively eligible, usually the same day with the CE code entered to ESD staff.
- If Family Violence, pregnancy, severe disabilities, substance abuse etc. is identified, the parent is immediately referred to the Social Service Unit and the assessment initiated at that time.
- LEP Pathway parents are expeditiously referred to ESD staff located in the WorkSource Space at the Wapato CSO 8-12, M-F or to the Toppenish WorkSource affiliate.
- Timeliness will be reviewed by using the CE tool. Local reviews will be used prior to June 1st) to monitor number of people moving through system, how long it takes and outcomes until an automated system is available.

Education

- Parent participates in the CASAS appraisal and assessment process expeditiously with CTC staff.
- When completed, CTC staff interprets the results as soon as possible and schedules a meeting immediately with the parent to make recommendations for an appropriate pathway.
- Recommendations are communicated expeditiously to the parent in writing and to the ESD and WFPS via input into e-Jas.

Work Skills

- ESD is available from 8-12, M-F in their work space located at the Wapato CSO. Parents can also choose to go to the Toppenish WorkSource Affiliate.
- Work skills evaluation is completed by ESD the same day as referred.
- Parents are immediately signed up for the next scheduled CASAS session held two days a week in the Wapato CSO for both native and non-native language speakers.
- ESD staff identify CE parents to YVCC instructor, who relays next day reporting instructions to parents at conclusion of testing.

Employment Plan

- Based on the information from the foundation, education and the workskills elements of the CE, ESD and along with the parent, ESD immediately completes the Employment plan and makes recommendations for employment pathways activities.
- This is documented in e-Jas the same day.
- LEP parents are quickly moved into the LEP Pathway as well.

Plan Review and IRP Development

- Immediately upon the completion of the Employability Plan, the client is walked over to the WFPS who reviews the Employment Plan along with the parent and considers the recommendations based on information gathered in the CE process.
- Case staffing with ESD, WFPS, WFSW (if appropriate) and the parent will be held as necessary.
- Final plan is developed that day and IRP is created and signed by the parent.
- After completion of the CE, evaluation of timeliness and outcomes will be reviewed in the CSO on a weekly basis.

2006 WorkFirst Local Comprehensive Evaluation (CE) Plan Yakima/Kittitas Local Planning Area Plan Addendum for Yakima Valley Community College

Yakima Valley Community College (YVCC) will be participating as the CTC in Yakima and Kittitas Counties.

YVCC will be responsible for providing the CASAS appraisal and assessment at designated locations within Yakima and Kittitas Counties as needed. The appraisal and assessments will be administered by a YVCC employee. This YVCC employee will be qualified to administer CASAS at designated times and to no more than 20 parents per session.

Once the CASAS has been completed, a YVCC employee will interpret the results and meet with the parent to make recommendations for an appropriate pathway. This information will be communicated in writing to the parent as well as the case manager. The results will also be documented in EJAS.

YVCC will provide the opportunities for parents to complete the educational evaluation and meeting within 10 working days of a referral from WorkSource.

YVCC will continue to offer a variety of opportunities for parents to increase the necessary skills for employment. These offerings could include but are not limited to soft skills, customer service, adult basic education, English as a second language and career exploration. The CJST's in HDHW areas could include, NAC, construction, office technology and allied health.

Educational opportunities will be packaged for parents when appropriate. One of the options that has been discussed is to have the attached model available from mid October-March when the employment in agriculture is not available. These will be daily activities with multiple pathways depending on CASAS placement.



Seasonal Bundling of Services Educational Pathway or Essential Skill Pathway

Monday	Tuesday	Wednesday	Thursday	Friday
8am - 12pm	8am - 12pm	8am - 12pm	8am - 12pm	8am - 12pm
ABE Classes Levels 1 - 4 or ESL Classes Levels 1 - 3	ABE Classes Levels 1 - 4 or ESL Classes Levels 1 - 3	ABE Classes Levels 1 - 4 or ESL Classes Levels 1 - 3	ABE Classes Levels 1 - 4 or ESL Classes Levels 1 - 3	All parents attend Career Exploration Classes
12:30 - 4:30 pm	12:30 - 4:30 pm	12:30 - 4:30 pm	12:30 - 4:30 pm	
Parenting Classes or Life Skills/Soft Skills or CJ or Work Experience	Parenting Classes or Life Skills/Soft Skills or CJ or Work Experience	Parenting Classes or Life Skills/Soft Skills or CJ or Work Experience	Parenting Classes or Life Skills/Soft Skills or CJ or Work Experience	

1. ABE or ESL placement will be based on CASAS score. Parenting or Life Skills Classes will be negotiated by caseworker and parent.
2. Parenting classes will be provided by a contractor of DSHS and paid for by DSHS.
3. YVCC will provide the instructors for ABE, ESL, Life Skills, Soft Skills and Career Exploration
4. Classes will run either at CSO or WorkSource.
5. Supplemental offerings including dependable strengths and changing patterns could also be included during pathway.

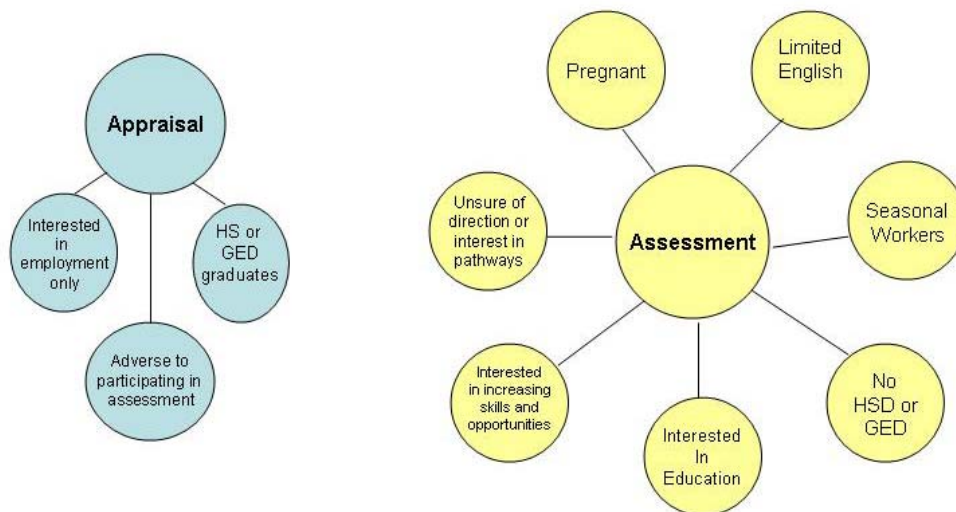
*Schedule for 10/13 – 3/4 (no pathway classes will run 12/25 – 1/1)

How Could Testing And Advising Look?

- Instructors for ABE and ESL are available to be co-located at CSO's or WorkSource locations. They will be available for testing and advising two afternoons per week and Friday mornings. Instructors will also attend staff meetings and be available to provide current information of YVCC classes and processes.
- Instructors will be available on reduced contracts from April - September to provide testing and advising only. The intention is to assign three instructors to each CSO/WorkSource depending on the location and time of year.



Who receives the CASAS Appraisal & who receives the CASAS Assessment?



YVCC will be able to access CASAS scores if they have been assessed at any time in the 12 months. If a parent has been assessed those scores will be documented in eJAS and parents are not required to attend further testing only a meeting with an instructor. If scores are from the previous 13+ months, an update is necessary.